

SECTION XIII

DISASTER PLAN

CONNECTICUT VALLEY HOSPITAL PHARMACY POLICY AND PROCEDURE MANUAL

SECTION XIII: DISASTER PLAN

CHAPTER 13.1: DISASTER PLAN STATEMENT

POLICY:

The Pharmacy and its personnel are an integral part of the Disaster Plan of the hospital. They shall abide by the plan as written.

PROCEDURE:

1. As part of orientation each employee is made aware of the details of the CVH disaster plan.
2. Each employee will receive a disaster plan review in-service program periodically as per current CVH policy and procedure.
3. Records of the orientation and all reviews are maintained by Organizational Staff Development and by the Pharmacy Unit Supervisor.

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SECTION XIII: DISASTER PLAN

CHAPTER 13.2: EVACUATION PLAN STATEMENT

POLICY: Evacuation Plan for the Pharmacy.

PROCEDURE:

1. The Pharmacy Department is located in Page Hall on the second floor. Personnel follow the evacuation plans for that particular building and wing.
2. Pharmacy personnel who are in other buildings when evacuation is required follow the plans for that particular building/wing.

CONNECTICUT VALLEY HOSPITAL PHARMACY POLICY AND PROCEDURE MANUAL

SECTION XIII: DISASTER PLAN CHAPTER 13.2.1: FIRE EVACUATION PLAN

POLICY: There is a plan for evacuating the Pharmacy Unit work area in case of fire or disaster.

PROCEDURE:

1. The Pharmacy Unit Supervisor shall be in charge until the arrival of the Fire Department, then the Senior Fire Officer is in charge.
2. When a fire alarm or disaster is announced for Page Hall, second floor, personnel will evacuate to the nearest exit away from the fire and then to the outside of the building.
3. Listen to the voice message for further instructions.